



2011 Salary Reduction Agreement Submission Schedule

Once a 403(b) account has been created, the employee may need to submit a Salary Reduction Agreement form to the Employee Benefits office so that contributions can begin. An employee may change their contribution at any time during the year by submitting a new Salary Reduction Agreement. Salary Reduction Agreement forms are available at www.UNCHCSBenefits.com or from the vendor representatives.

Forms Received by:	Affect the Paycheck of:
Dec - 20	Jan - 05
Jan - 03	Jan - 19
Jan - 17	Feb - 02
Jan - 31	Feb - 16
Feb - 14	Mar - 02
Feb - 28	Mar - 16
Mar - 14	Mar - 30
Mar - 28	Apr - 13
Apr - 11	Apr - 27
Apr - 25	May - 11
May - 09	May - 25
May - 23	Jun - 08
Jun - 06	Jun - 22
Jun - 20	Jul - 06
Jul - 04	Jul - 20
Jul - 18	Aug - 03
Aug - 01	Aug - 17
Aug - 15	Aug - 31
Aug - 29	Sep - 14
Sep - 12	Sep - 28
Sep - 26	Oct - 12
Oct - 10	Oct - 26
Oct - 24	Nov - 09
Nov - 07	Nov - 22
Nov - 21	Dec - 07
Dec - 5	Dec - 21